

A VITA Site Final Report Form

This form is available by E-mail as a MSWord document for your convenience ([E-mail to: SawyerAndCCAA@earthlink.net](mailto:SawyerAndCCAA@earthlink.net))

► **Please submit to CCAA by May 15th** ◀

c/o Rob Sawyer, PO Box 529, Black Hawk, CO 80422-0529

or [Click Here to Submit by Email to Rob Sawyer](#)

Name of Agency: _____ Contact Person: _____

Full Address: _____

Telephone #: _____ E-mail: _____

What were your accomplishments and successes in fulfilling your VITA/EITC Expansion Plan?

What were the problems in completing the plan?

What were the actual client outcomes?

- *Number of EITC Client filings?*
- *Number of low-income clients that received financial education?*

What were the final resources used dedicated to community outreach and recruitment?

Please complete the **Actual Itemized Expenses Sheet** on the following page:

